

Career and Technical Training Pathway



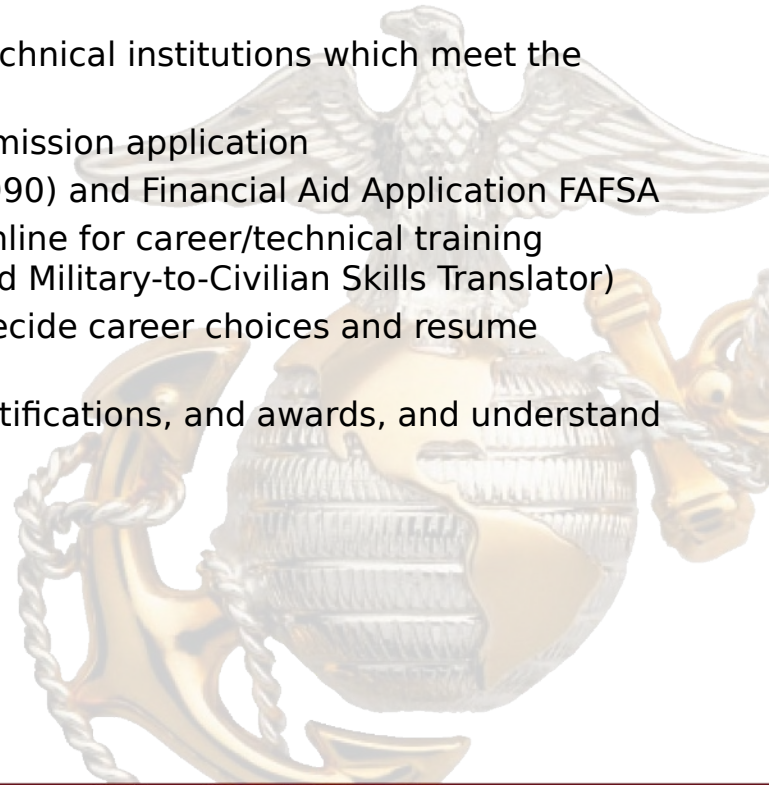
Welcome and Workshop Overview



Learning Objectives

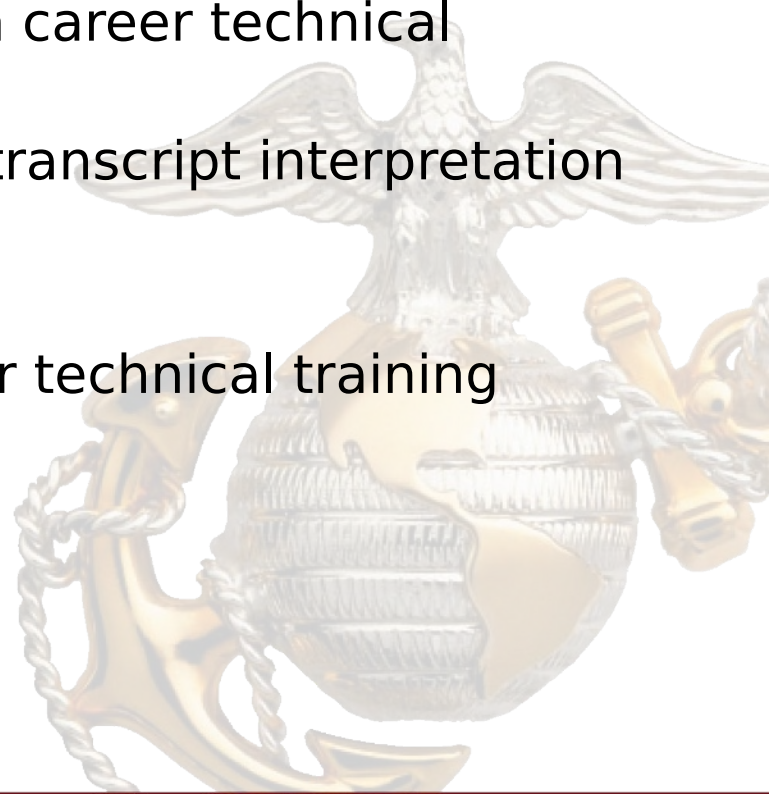
By the completion of the Career/Technical Pathway, the Marine and/or spouse will be able to demonstrate the following learning objectives:

1. Take career self-assessment test, to help identify career/technical goals
2. Research Career Employment Opportunities utilizing the Occupational Handbook state and federal to obtain the growth and decline in selected occupations
3. Identify three (3) occupational goals and three (3) career/technical institutions which meet the participant's career objective
4. Completed technical college enrollment procedures and admission application
5. Completion of education benefit application (VA Form 22-1990) and Financial Aid Application FAFSA
6. Review online resources such as TurboTap.org and O*Net Online for career/technical training options (e.g., Certification Finder, Licensed Occupations, and Military-to-Civilian Skills Translator)
7. How to interpret the VMET and SMART transcripts to help decide career choices and resume development
8. Develop a working Career Portfolio, resume, references, certifications, and awards, and understand its purpose
9. Completed ITP to the Career/Technical Training Pathway



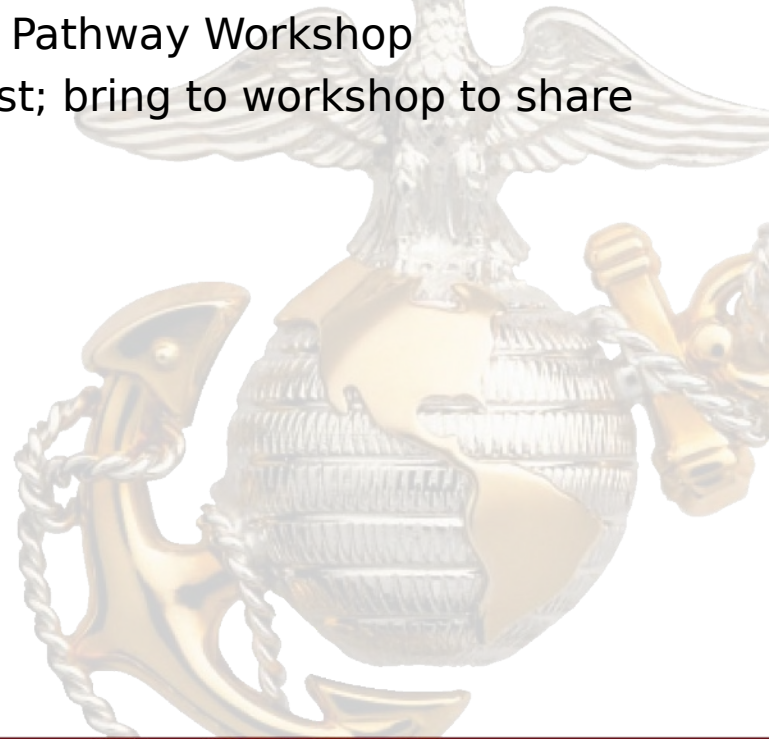
End Goals/Deliverables:

- Career assessment results (printed copy)
- Three career choices matching three technical educational institutions
- Knowledgeable on online resources in career technical development
- Knowledgeable on VMET and SMART transcript interpretation (printed copies)
- Completed Career Portfolio
- Completed personalized ITP for career technical training
- Create a Marine For Life Account



Prerequisite Work Inventory

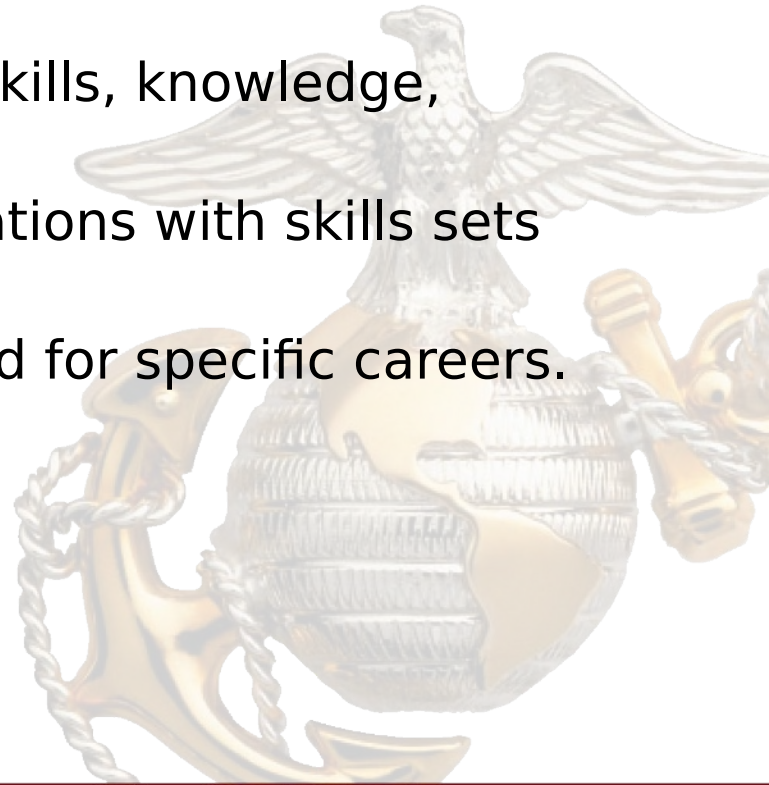
1. Complete career assessment instrument and bring results to Career & Technical Training Workshop
2. Download and print VMET and SMART transcript, bring MOS and any other training certificates earned for review
3. Bring an empty portfolio folder with dividers and document protectors
4. Bring Draft ITP to the Career Technical Training Pathway Workshop
5. OPTIONAL: Research online resources of interest; bring to workshop to share with others.



O*net

O*NET Online is a Web-based application that provides user-friendly access to occupational information contained in the O*NET database. O*NET Online offers users the opportunity to:

- find occupations to explore
- view details of occupations, such as skills, knowledge, interests, and activities.
- “Advanced Search” to explore occupations with skills sets similar to yours.
- view training and or education needed for specific careers.
- Explore academic institutions.



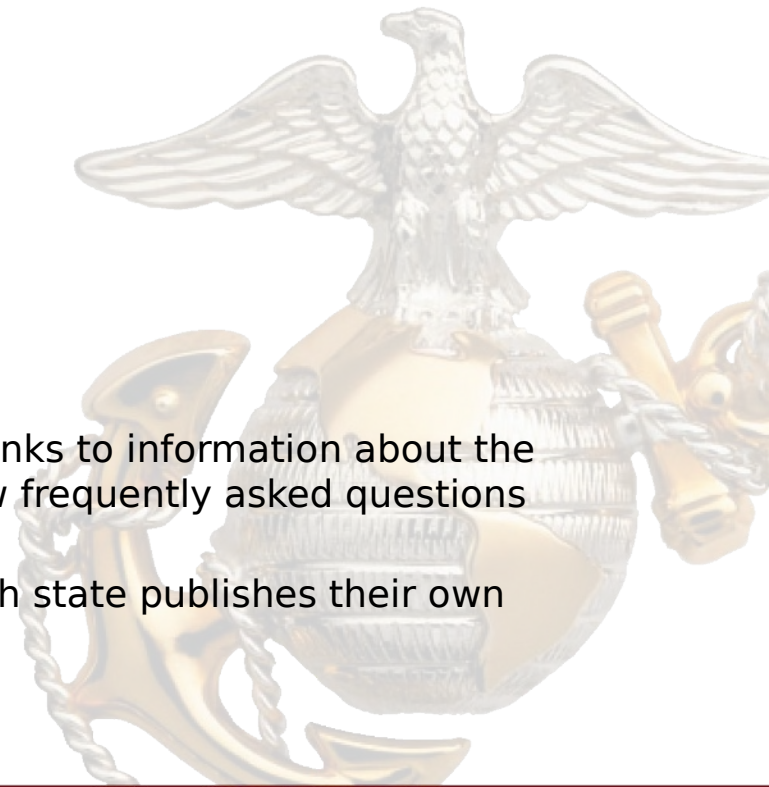
What are Vocational Schools?

- Will a degree be required to reach your goals
- Will there be an apprenticeship program available to fulfill your career goals
- Will you be pursuing military related MOS training to carry on into civilian life
- Will you plan on interviewing career field related experts



Researching Career Employment Opportunities

- For hundreds of different types of jobs — such as teacher, lawyer, and nurse — the Occupational Outlook Handbook tells you:
 - the training and education needed
 - calculating certificate earning power
 - expected job prospects
 - what workers do on the job
 - training and other qualification
 - employment and related employment
 - projections/job outlook
 - findings can be printed off in a PDF form
- In addition, the Handbook gives you job search tips, links to information about the job market in each State, and more. You can also view frequently asked questions about the Handbook.
- In addition to the federal occupational handbook, each state publishes their own occupational handbook
- <http://www.Bls.Gov/oco/>



Determine the Best Fit Technical College to the Career of Choice

Types of Technical Colleges

- Non credited and credited certifications/vocational training
- Distance Learning (e-learning)technical training programs defined

<http://nces.ed.gov/collegenavigator/>



Accreditation

- Regional vs. National
- Institutional vs. programmatic

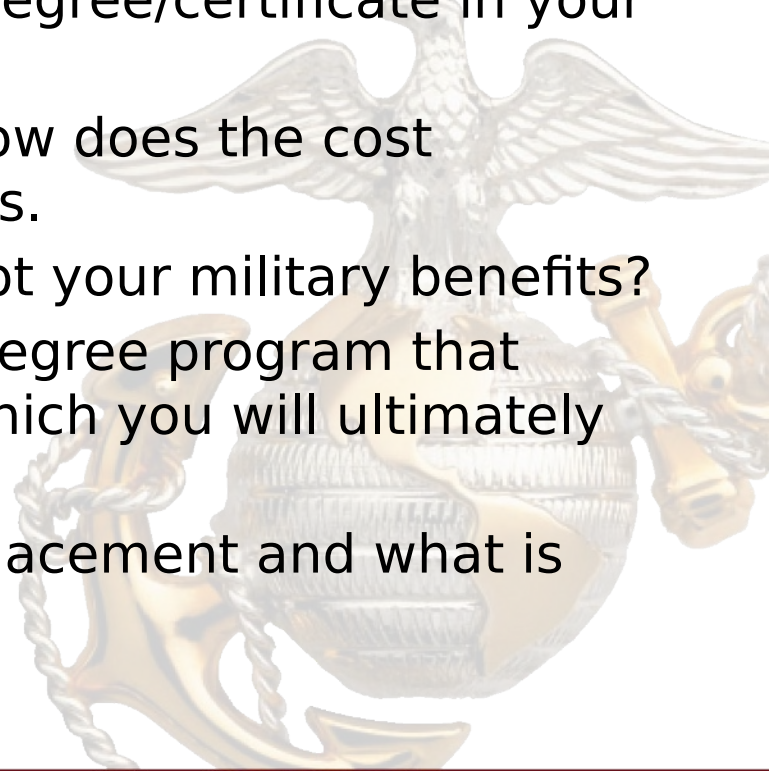
<http://www2.ed.gov/admins/finaid/accred/index.html>

<http://ope.ed.gov/accreditation/Search.aspx>



Choosing a Technical College

- Is the technical college accredited?
- Will your credits transfer into/out of this institution?
- Does the technical college offer a convenient class schedule that will allow you to complete your degree/certificate in your designated time frame?
- What is the cost of tuition/fees and how does the cost compare to their reputable institutions.
- Will the technical college utilize/accept your military benefits?
- Does the technical college offer the degree program that is preferred/required by the field in which you will ultimately be hired?
- Does the technical college offer job placement and what is their placement rate?



Admission Process

Application Process

- In State vs. out-of-state residency requirements
- Sample Application:
<http://uncw.edu/admissions/documents/TransferandExtensionApplication2011.pdf>

Requirements For Admission

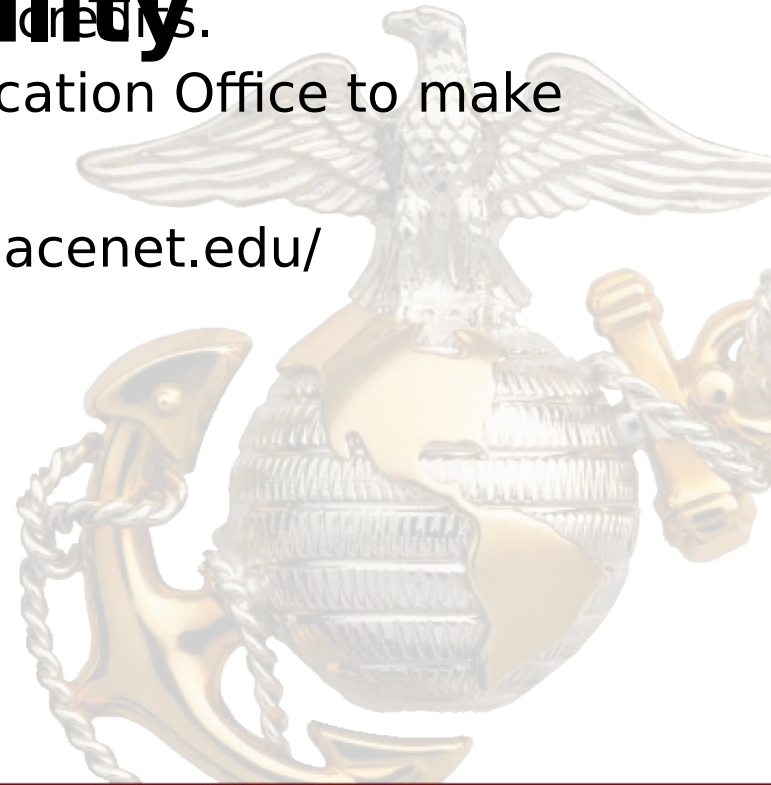
- Transcripts (High School, Previous college, SMART)
- Interview (Practical Application)



Using the SMART Guide Evaluator to Determine Certificate Credit for Transferability

- Search courses to determine possible credits.
- Provide official certificates to the Education Office to make changes to SMART document.

<http://www.militaryguides.acenet.edu/>



Education Funding for Service Members

The Cost of College

- What will be the total cost of your education?
College Navigator:

<http://nces.ed.gov/collegenavigator/>



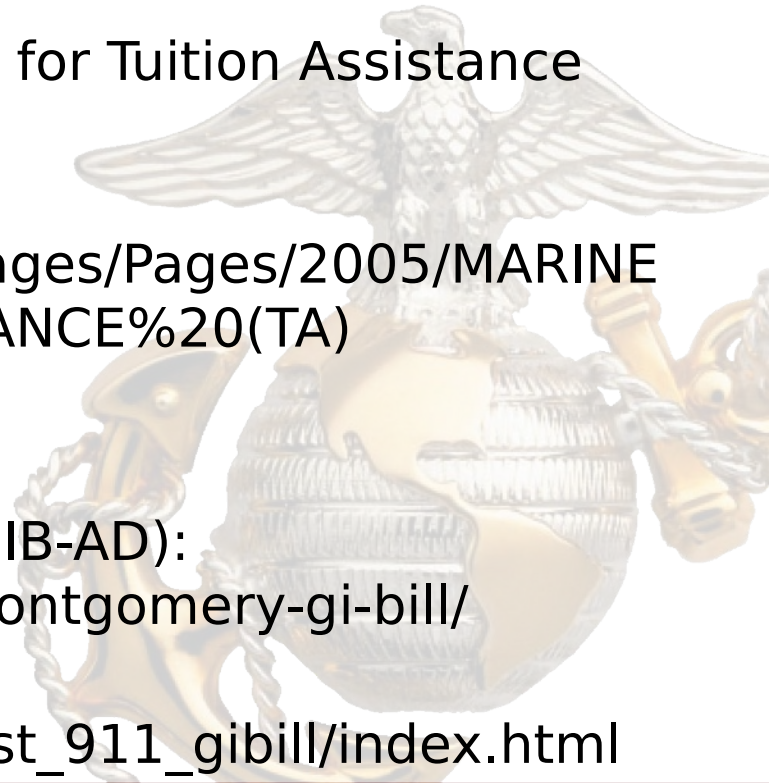
- How will you finance your education?



Military/Veterans Education Benefits

Military/Veterans Education Benefits

- Military Tuition Assistance (TA)
Visit your Education Assistance Office for Tuition Assistance information
 - TA MARADMIN:
[http://www.marines.mil/news/messages/Pages/2005/MARINE%20CORPS%20TUITION%20ASSISTANCE%20\(TA\)%20FUNDING%20POLICY.aspx](http://www.marines.mil/news/messages/Pages/2005/MARINE%20CORPS%20TUITION%20ASSISTANCE%20(TA)%20FUNDING%20POLICY.aspx)
- Montgomery vs. Post 9/11 GI Bill
 - Montgomery GI Bill Active Duty (MGIB-AD):
<http://www.gibill.va.gov/post-911/montgomery-gi-bill/>
 - Post 9/11 GI Bill:
http://www.gibill.va.gov/benefits/post_911_gibill/index.html



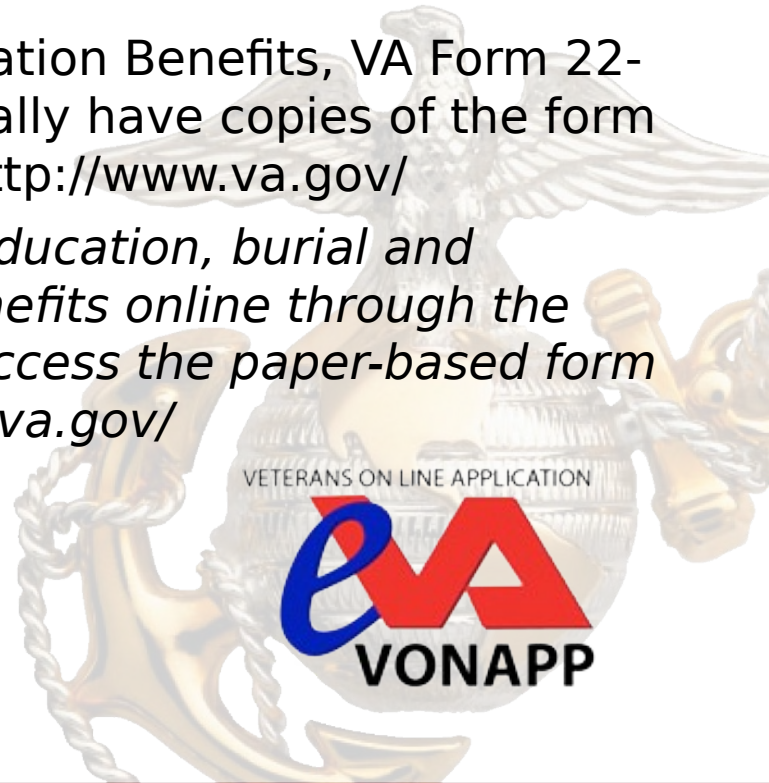
Apply For VA Education Benefits

The steps to complete the VA Education Benefits application are as follows:

1. Find a college/university that is VA approved. You can search for approved institutions at www.gibill.va.gov
2. Complete the online Application for Education Benefits, VA Form 22-1990. The school's registrar's offices usually have copies of the form or you may apply via the VA's website: <http://www.va.gov/>

You can apply for compensation, pension, education, burial and vocational rehabilitation & employment benefits online through the Veterans Online Application (VONAPP). To access the paper-based form (not preferred by VA), visit: <http://www.vba.va.gov/pubs/forms/VBA-22-1990n-ARE.pdf>

*Online VONAPP Form: www.gibill.va.gov
(Requires Username and Password)*



Scholarships, Grants and Loans

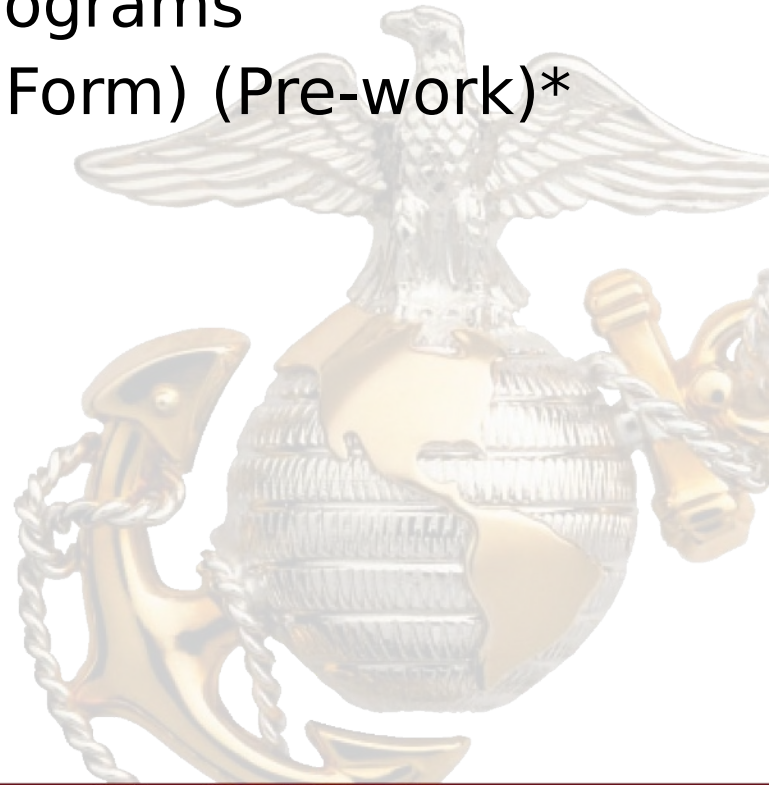
- Grants vs. Loans
<http://www.collegescholarships.org/grants/federal.htm>
<http://studentaid.ed.gov/>
- Marine Corps Scholarship Foundation
<http://www.mcsf.org/>
- Scholarships
<http://www.mcsfex.net/Default.aspx>
<http://www.fastweb.com/>
- Check for State Veterans Scholarships
- Avoiding Scholarship Scams
- Check with school VA rep for other funding opportunities



Grants, Loans and FAFSA Application

Financial Aid

- Financial Pell Grant and Loan Programs
- FAFSA Form (Review the FAFSA Form) (Pre-work)*
<http://www.fafsa.ed.gov>
- Financial Aid Application Tips



Financial Aid Tips

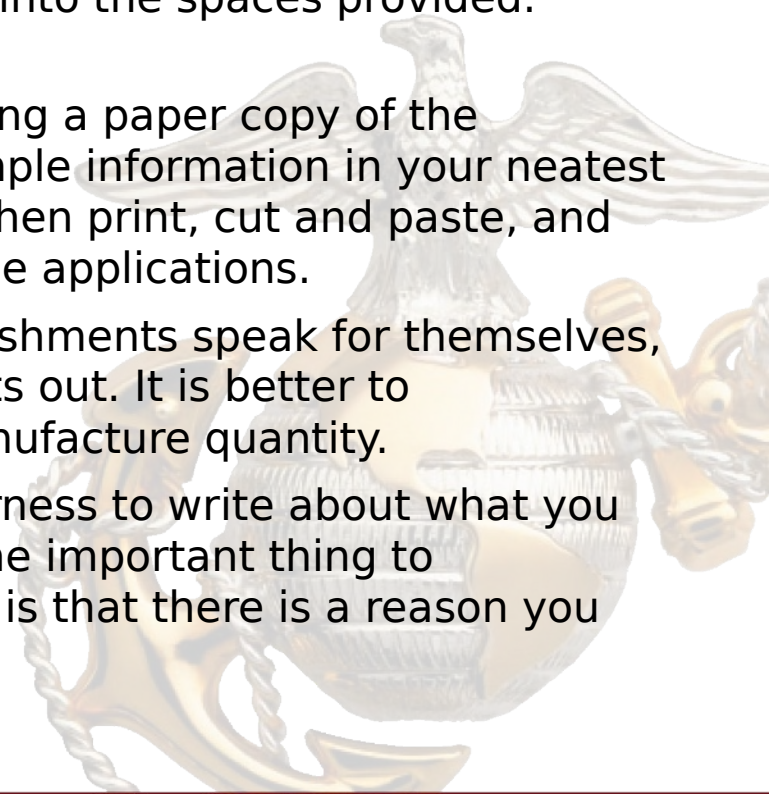
Financial Aid Application Tips: *the following are Tips on completing your application:*

Copy the blank application before you set pen to paper. This allows you to practice fitting all your activities and thoughts into the spaces provided. Neatness counts!

Filling out the application. If you are completing a paper copy of the application, fill out the biographical and other simple information in your neatest handwriting. For short answers use a computer, then print, cut and paste, and more and more colleges strongly encourage online applications.

Don't pad your application. Let your accomplishments speak for themselves, leaving trivial activities or long neglected interests out. It is better to concentrate on a few quality pursuits than to manufacture quantity.

Answer the questions they ask. In your eagerness to write about what you want to write about, don't ignore the question. The important thing to understand about each section of the application is that there is a reason you are being asked for this information.



Financial Aid Tips *(continued)*

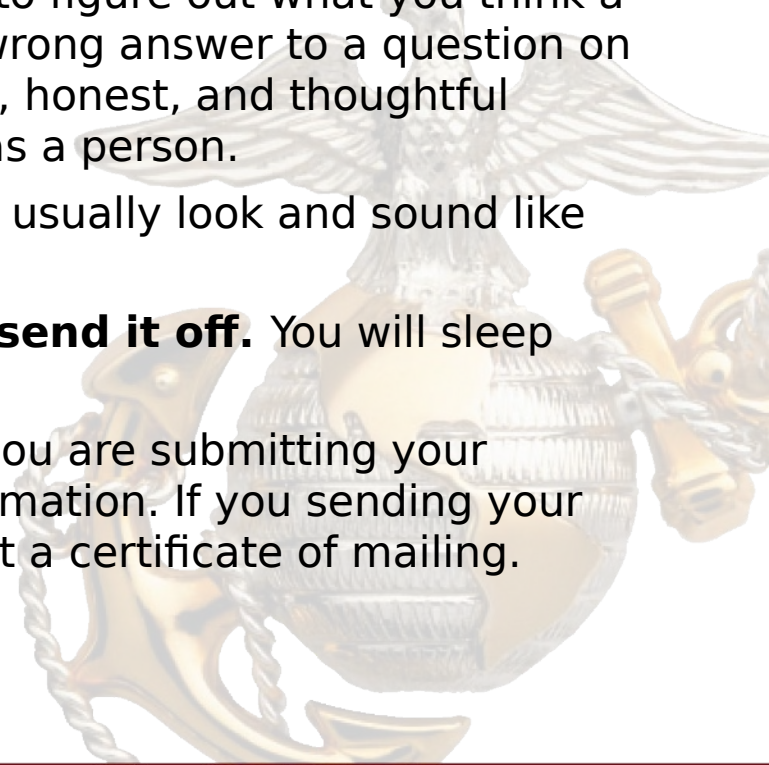
Don't attach extra papers to the application unless it's absolutely necessary. Try to fit all the information requested on the application form. The cut-and-paste method works well here, especially if you can use different sized fonts to make your response fit into the spaces provided.

Be yourself. You can drive yourself crazy trying to figure out what you think a college wants to hear. There's seldom a right or wrong answer to a question on an application. All the committee wants is a clear, honest, and thoughtful answer that will tell them something about you as a person.

Give yourself plenty of time. Last minute jobs usually look and sound like last-minute jobs.

Copy the completed application before you send it off. You will sleep better.

Ensure you have a record of submission. If you are submitting your application online, this may mean an email confirmation. If you sending your application through the mail, you may want to get a certificate of mailing.



Online Resources

Education online resources

- GI Bill: www.gibill.va.gov
- Bureau of labor Statistics:
<http://www.bls.gov>
- Career One Stop: www.careeronestop.org
- Military One Source: www.militaryonesource.org
- Free Scholarship Search: www.freschinfo.com
- Yahoo Education:
www.yahoo.com/Education/
- Free On-Line computer Classes: www.gcfllearnfree.org
- Salary Relo-Calculator:
www.homefair.com/homefair/
- Quint Careers: www.quintcareers.com

Other pathway online resources

- Employment Workshop — Turbo tap: www.turbotap.org
- Career/Technical Workshop — O*NET: www.onetonline.org
- Marine For Life: www.marineforlife.org
- Career Development eManual: www.cdm.uwaterloo.ca/index2.asp





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Achieving Success Bringing Your Skills And Experience to the Civilian Community

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866.645.8762

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Converting Your Military Experience into Civilian

Terminology

- VMET terminology and its benefits for Resumes
- Making your Smart speak for you
- MOS training and O*Net's interpretation
- Apprenticeship Programs



VA Vets Career Center

If you are considering employment with the federal government this website will allow you to:

- Research open VA positions
- Evaluate your personal strengths
- Identify civilian competencies
- Match all results to your ideal career

<https://mst.vaforvets.va.gov/career-center>



All About Apprenticeship Programs

Apprenticeship. is a combination of on-the-job training and related classroom instruction in which workers learn the practical and theoretical aspects of a highly skilled occupation. Apprenticeship programs are sponsored by joint employer and labor groups, individual employers, and/or employer associations. Office of Apprenticeship (OA) registers apprenticeship programs and apprentices in 23 states and assists and oversees State Apprenticeship Agency (SAA) which performs these functions in 27 States.

Eligibility. Individual applicants for apprenticeship programs must be at least 16 years old and meet the program sponsor's qualifications.

Establishing an apprenticeship program. Prospective employers work with OA or SAA field representatives to develop a set of apprenticeship training standards which include the on-the-job training outline, related classroom instruction curriculum and the apprenticeship program operating procedures.

How to apply. Visit, write, or call the local Job Service Office, the nearest OA or SAA office, or employer or union engaged in the trade you want to enter.
<http://oa.doleta.gov/>

Apprenticeship Programs *(continued)*

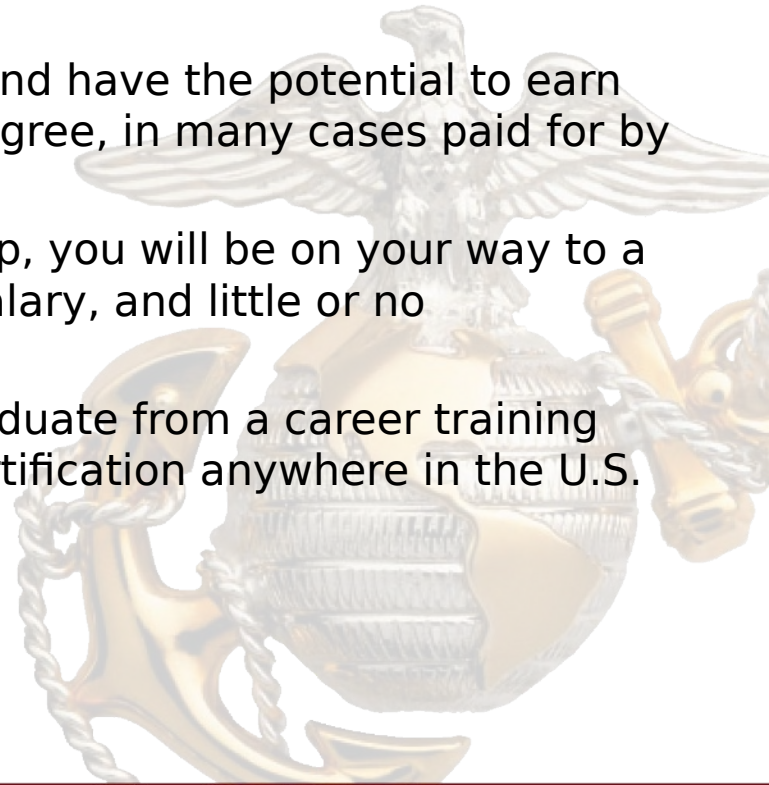
A paycheck. From day one, you will earn a paycheck guaranteed to increase over time as you learn new skills.

Hands-on career training. As an apprentice, you will receive practical on-the-job training in a wide selection of programs, such as health care, construction, information technology and geospatial careers.

An education. You'll receive hands-on training and have the potential to earn college credit, even an associate or bachelor's degree, in many cases paid for by your employer.

A career. Once you complete your apprenticeship, you will be on your way to a successful long-term career with a competitive salary, and little or no educational debt.

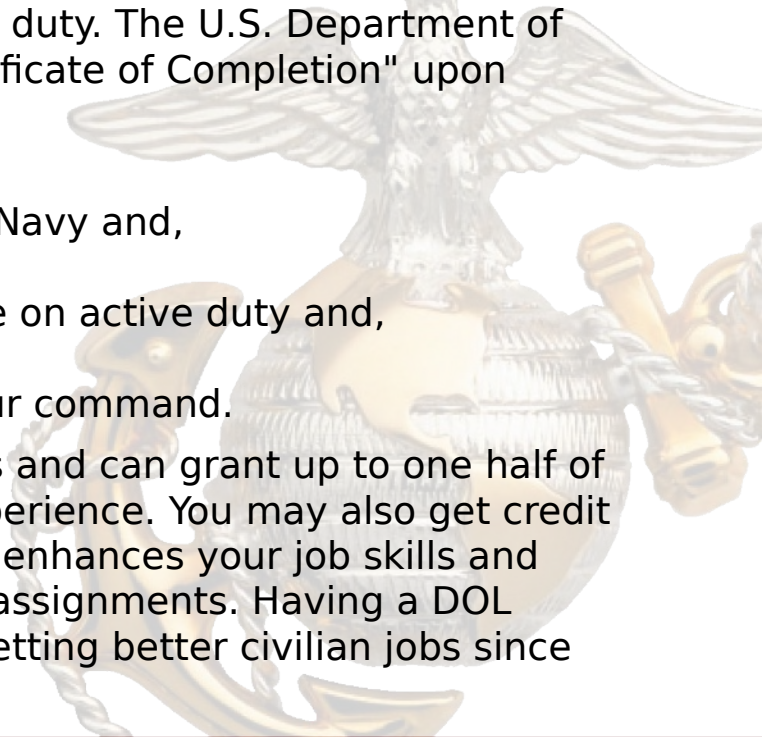
National industry certification. When you graduate from a career training program, you'll be certified and can take your certification anywhere in the U.S.



Apprenticeship Programs *(continued)*

United Services Military Apprenticeship Program (USMAP)

- The United Services Military Apprenticeship Program (USMAP) is a formal military training program that provides active duty Coast Guard, Marine Corps, and Navy service members the opportunity to improve their job skills and to complete their civilian apprenticeship requirements while they are on active duty. The U.S. Department of Labor (DOL) provides the nationally recognized "Certificate of Completion" upon program completion.
- **Simple qualifications**
 - be active duty/FTS, Coast Guard, Marine Corps, or Navy and,
 - be designated in a Rating/MOS and,
 - have sufficient time to complete the program while on active duty and,
 - possess a high school diploma or GED and,
 - the selected trade must be your primary job at your command.
- **Easy completion USMAP** requires no off-duty hours and can grant up to one half of the required on-the-job training hours for military experience. You may also get credit for previous apprenticeships. **Good benefits** USMAP enhances your job skills and shows your motivation for more challenging military assignments. Having a DOL Certificate of Completion is a definite advantage in getting better civilian jobs since employers know the value of apprenticeships.



Creating Your Personal Portfolio

Portfolio of Career Technical Education

- Dividing your portfolio into categories
- Resumes
- References
- Certificates
- Awards
- Transcripts

